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Letter to SEAALL Committee Chairs regarding report for business meeting, March 8, 1989

Mary Smith Forman

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Southeastern Chapter
American Association Of Latin Libraries

MEMORANDUM

To: Committee Chairs
From: Mary Smith Forman *MSF*
Date: March 8, 1989
Re: Report for Business Meeting

I am planning to prepare a written report for distribution at the business meeting in April. Please read the following and respond as needed.

1. Name of Committee and Chair:

Publicity and Public Relations
Timothy L. Coggins

2. Written Report Enclosed: No

My previous written report of November 1988
should be used: Yes

3. In addition to the written report, I need to speak
to the chapter regarding the following:
-

4. I estimate the amount of time needed will be: -0-

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5. I would like for the Board to place the following items on the agenda:
-

6. Any additional comments/questions:

There really does seem to be a question about this Committee's function. I've brought up several ideas with committee members, but no one seems to be excited about any of the plans. I will plan to summarize the "cruise" for the AALL newsletter.

PLEASE RESPOND BY APRIL 1, 1989

Reply to:

Mary Smith Forman
255 South Orange Avenue
P.O. Box 231
Orlando, FL 32802-0231